

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 11 March 2024 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr Tatler](#) (Deputy Leader, Finance & Resources, (Regeneration, Planning & Growth)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Donnelly-Jackson](#) (Customers, Communities & Culture)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness & Renters Security)

**Publication Date: 9 February 2024**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<b>July 2023</b>					

<p><b>Authority to Procure Mechanical and Electrical Contracts</b> Authority to Procure for various Mechanical and Electrical Contracts.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
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<p><b>Authority to Tender Contract for a Substance Misuse Counselling Support Service</b> To request authority to tender for Substance Misuse Counselling Support Service.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 17 Jul 2023	Childrens Social Care Tenidola.Awoyemi@brent.gov.uk
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<b>September 2023</b>					
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<p><b>Award of contract for the delivery of Church End Youth Anchor provision</b> Award of contract for the delivery of Church End Youth Anchor provision.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 25 Sep 2023</p>	<p>Planning and Regeneration Grace.Nelson2@brent.gov.uk</p>
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<p><b>November 2023</b></p>
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<p><b>Authority To Vary and Extend a Contract in Respect of Adult Social Care and Children and Young People with Disabilities Homecare Services</b> Authority to extend contract for 12 months for Adult Social Care and Children and Young People with disabilities homecare services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 28 Nov 2023</p>	<p>Market Oversight Manager - Community &amp; Prevention Services Tel: 020 8937 2351 Aroosa.Arshad@brent.gov.uk</p>
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**December 2023**

<p><b>Provision of Library Books and Audio Visual Materials</b>            To request authority to award a call-off contract for the provision of Library Books and AV Materials from a framework established by the Central Buying Consortium Library Group (CBC).</p> <p>Brent Libraries is an associate member of the CBC Library Group. West Sussex County Council being the lead authority for this Group procurement.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 5 Dec 2023</p>	<p>Library Stock Development Manager            Tel: 02089373465            Allan.Costello@brent.gov.uk</p>
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<p><b>Authority to Award a Contract for Technical Consultancy Services</b>            Authority to award a contract to the successful bidder for Technical Consultancy Services using the Fusion 21 Framework Agreement</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 11 Dec 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
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<b>January 2024</b>
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<p><b>Purchase of property as part of the Childrens Care Home Project</b>            To seek approval to the purchase of a property in Wembley, HA9.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> <p><i>*Decision called-in to Community and Wellbeing Scrutiny Committee. Meeting to be held 12 February 2024.</i></p>	Cabinet	Corporate Director of Children & Young People, Corporate Director of Finance & Resources	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	15 Jan 2024	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk  Head of Forward Planning Performance and Partnerships Michelle.Gwyther@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Injection Patching Contract Award</b> To request authority to award a contract to provide Highways Injection Patching Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>8 Jan 2024</p>	<p>Highways Contracts and Delivery Manager Tel: 020 8937 3360 jonathan.westell@brent.gov.uk</p>
<p><b>Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close</b> To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award- Highways Structures Services</b>            Authority to award contract to provide Highways Structures Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action            (Councillor Krupa Sheth)</p>	<p>Not before 8 Jan 2024</p>	<p>Head of Highways and Infrastructure            Tel: 020 8937 5151            tony.kennedy@brent.gov.uk</p>
<p><b>Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School</b>            To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform            (Councillor Shama Tatler)</p>	<p>8 Jan 2024</p>	<p>Director - Property and Assets            Tel: 020 8937 1722            tanveer.ghani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School</b></p> <p>To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>8 Jan 2024</p>	<p>Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p><b>Authority to trigger the second stage of the two stage design and build contract at Picture Palace</b></p> <p>To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>8 Jan 2024</p>	<p>Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road</b></p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p><b>Variation to 0-19 public health contract - (Health Visiting and School Nursing)</b></p> <p>To approve a correction in the budget provision for the extension and variation of the 0 – 19 public health contract.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 4 Jan 2024</p>	<p>Public Health Marie.McLoughlin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Microsoft Dynamics Licences for the Shared Technology Services partner borough - the London Borough of Southwark</b>            Authority to Award - Microsoft Dynamics Licences for the Shared Technology Services partner borough - the London Borough of Southwark</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>Not before 9 Jan 2024</p>	<p>Assistant Category Manager            Tel: 020 8937 3189            Amin.Jan@brent.gov.uk</p>
<p><b>Temporary Plant (heat source) at NWCC and Peel in South Kilburn</b>            To vary a Development Agreement for a temporary plant (heat source) at NWCC and Peel Road in South Kilburn.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler)</p>	<p>Not before 15 Jan 2024</p>	<p>Head of Environmental Strategy &amp; Commissioning            Tel: 020 8937 5323            oliver.myers@brent.gov.uk</p>

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<p><b>West London Fostering Recruitment and Retention Programme</b> To agree the Service Level Agreement between the West London local authorities (Hammersmith &amp; Fulham, Kensington &amp; Chelsea, Westminster, Brent, Ealing, Hillingdon, Hounslow, Harrow) following a successful grant bid to develop a recruitment and retention hub.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 16 Jan 2024	Fostering Team Manager kelli.eboji@brent.gov.uk
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<b>February 2024</b>
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<p><b>Budget &amp; Council Tax 2024-25</b> To set out and agree the Council's budget proposals for recommendation to Full Council.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	5 Feb 2024	Deputy Director of Finance Tel: 0208 937 1487 ravinder.jassar@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Future of the RSF and new model of support</b> To agree proposals for the model of support that will succeed the RSF from April 2024.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	5 Feb 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk
<p><b>Brent Community Safety Strategy</b> To consider and approve the Brent Community Safety Strategy</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	5 Feb 2024	Director of Communities kibibi.octave@brent.gov.uk
<p><b>Adult Social Care Charging Policy Consultation Findings</b> Confirmation of the changes to be made to the Adult Social Care Charging Policy following the completion of a public consultation.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	5 Feb 2024	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Council Tax - Second and Empty Homes Premium and National Non Domestic Rates 2024/25 Retail, Hospitality and Leisure Relief</b> To consider a recommendation to charge 100% on empty homes from one year, rather than two years as at present, and to provide 12 months' notice of the Council's intention to charge a premium of 100% on Second Homes from 1 April 2025.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	5 Feb 2024	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
<p><b>Highways Footway Maintenance 2023-2026 Report</b> To approve the Footway Capital Maintenance Programme 2023-26.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	5 Feb 2024	Highways Contracts and Delivery Manager Tel: 020 8937 3360 jonathan.westell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Admission Arrangements for Community Schools 2025/26</b> To approve admission arrangements for Community Schools for the academic year 2025/26.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	5 Feb 2024	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p><b>Outcome of informal consultation on school organisation proposals for Leopold Primary School in Primary Planning Area 4</b> To consider the recommendations in relation to school organisation proposals for Leopold Primary School in Primary Planning Area 4.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	5 Feb 2024	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to trigger the second stage of the two-stage design and build contract for the SEND School at London Road</b></p> <p>To request approval to trigger the second stage of design and build contract for the new SEND school at London Road as part of the SEND Capital Programme as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Director - Property and Assets</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 1 Feb 2024</p>	<p>Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p><b>Authority to Enter into an agreement in relation to the West London Alliance</b></p> <p>This decision seeks approval to enter into an agreement in respect of the West London Alliance (WLA).</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Chief Executive</p>	<p>Chief Executive</p>	<p>Leader (Councillor Muhammed Butt)</p>	<p>Not before 1 Feb 2024</p>	<p>Head of Chief Executive &amp; Member Services amira.nassr@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road</b> Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road.</p> <p>124 Harrowdene Road is a Brent Supported Living property that has no residents in situ and no care and support services being provided.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>2 Feb 2024</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>
<p><b>Approval for Direct Award of a contract for Perinatal Mental Health Team</b> To approve the direct award of a contract for Perinatal Mental Health for a period of 2 years, following a waiver of the Contract Standing Orders.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 8 Feb 2024</p>	<p>Public Health Marie.McLoughlin@brent.gov.uk</p>



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<p><b>Authority to Award a Contract for A Rapid Assessment Hub For Rough Sleepers Funded By The Rough Sleeper Initiative (RSI) Grant</b></p> <p>Authority to Award a Contract for A Rapid Assessment Hub For Rough Sleepers Funded By The Rough Sleeper Initiative (RSI) Grant for a period of 13 months from 1 April 2025 to 30 April 2025.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Before 29 Feb 2024	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk
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<b>March 2024</b>					
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<p><b>Future of Housing Repairs Service Update</b></p> <p>To request authority to Extend Wates Contract for six months and other pre-tender considerations.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	11 Mar 2024	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Amendment to the Procurement of the Framework Agreement for Housing Refurbishment Works</b>            To seek approval to amend the Authority to Tender for a Framework Agreement for Housing Refurbishment Works &amp; a Framework Agreement for Technical Consultancy Services - Decision Taken at the Cabinet Meeting of Monday 12 October 2020.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	11 Mar 2024	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p><b>Request for Strategic Community Infrastructure Levy Allocation for Three Projects</b>            To request approval for the use of Strategic Community Infrastructure Levy (SCIL) for three projects.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Finance and Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Mar 2024	Head of Capital Delivery Tel: 020 8937 4203 Neil.Martin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Proposal to deliver 60 homes for Social Rent on the Chalk Hill Estate</b>  This report sets out an opportunity to work closely with one of our strategic partners Metropolitan Thames Valley Housing to unlock 60 new social homes for residents by repurposing garage sites.</p> <p>The purpose of the report is to seek approval of required Compulsory Purchase Orders, Stopping Up Orders required to deliver the scheme</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	11 Mar 2024	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Baines@brent.gov.uk
<p><b>i4B Holdings Ltd Business Plan 2024/25</b></p> <p>This report provides Cabinet with a final draft of the i4B Holdings Ltd (i4B) 2024/2 Business Plan. Cabinet is asked to approve the Business Plan on behalf of the Shareholder.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Mar 2024	Director - Transformation Tel: 020 8937 1507 sadie.east@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>First Wave Housing Ltd (FWH) Business Plan 2024/25</b>  This report provides Cabinet with a final draft of the First Wave Housing Ltd (FWH) 2024/25 Business Plan. Cabinet is asked to approve the Business Plan on behalf of the Guarantor.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Mar 2024	Director - Transformation Tel: 020 8937 1507 sadie.east@brent.gov.uk
<p><b>Provision of Microsoft Licences - for STS partner borough of Southwark</b>  Authority to Tender - Provision of Microsoft Licences - STS partner borough of Southwark</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Mar 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Provision of Computer Hardware for Shared Technology Services</b>            Authority to Award - Provision of computers and associated hardware.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	11 Mar 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p><b>Corporate Performance Report - Quarter 3 2023/24</b>            This decision asks members to note the performance information contained in the report and challenge progress with responsible officers.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	11 Mar 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Recommendations from Scrutiny Committees</b> To consider any recommendations from Scrutiny Committees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	11 Mar 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk
<p><b>Update on the Financing of United College Group's' Wembley site development</b> To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p><b>Authority to Award contracts for care and support at LD Supported Living Sites</b> To award contracts for care and support at LD Supported Living Sites</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Enter into a Grant Agreement for the Public Sector Decarbonisation Scheme Phase 3c</b> Decision to enter into a Grant Agreement with the Department for Energy Security and Net Zero for the receipt of funding under the Public Sector Decarbonisation Scheme Phase 3c.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Environment and Leisure	Director - Environment and Leisure	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	1 Mar 2024	Funding and Bid Writing Manager (Climate Action) Tel: 020 8937 5466 emma.sharpe@brent.gov.uk
<p><b>Authority to tender for the provision of care and support at LD Supported Living sites</b> To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	1 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Home care Framework</b> to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>1 Mar 2024</p>	<p>Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk</p>
<p><b>Authority to Enter into a Grant Agreement for the Mayor's Air Quality Fund</b> Decision to enter into a grant funding agreement with Transport for London for the receipt of funding under the Mayor's Air Quality Fund.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Director - Environment and Leisure</p>	<p>Director - Environment and Leisure</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 1 Mar 2024</p>	<p>Funding and Bid Writing Manager (Climate Action) Tel: 020 8937 5466 emma.sharpe@brent.gov.uk</p>



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Vary and Extend the Mechanical and Electrical ("M&amp;E") Contracts</b> To request authority to vary and extend M&amp;E Services Contracts.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security (Councillor Promise Knight)</p>	<p>Not before 1 Mar 2024</p>	<p>Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk</p>
<p><b>Authority to Tender for the Kilburn Library Refurbishment Project</b> Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 1 Mar 2024</p>	<p>Head of Libraries Collections and Heritage Services Tel: 020 8937 3545 Amit.Bhagat@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p><b>Authority to tender the heating system replacement works contract at Uxendon Manor Primary School</b> To request authority to tender for a contract for the heating system replacement works at Uxendon Manor Primary School as per Contract Standing Orders 88 and 89.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>4 Mar 2024</p>	<p>Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
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<p><b>April 2024</b></p>
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<p><b>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House</b> To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>8 Apr 2024</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>EDI Strategy 2024 - 2028</b> This issue will present the new Equality, Diversity and Inclusion Strategy which will outline how we will be meeting our statutory duties and supporting our diverse communities.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	8 Apr 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk
<p><b>Vale Farm Leisure Centre Procurement Options</b> to consider the various methods of providing the Leisure Centre facilities from 2025 onwards and agree on a method of service provision.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	8 Apr 2024	Head of Parks, Leisure and Cemeteries Tel: 020 8937 5565 kelly.eaton@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for a contract for the provision of statutory Children Looked After Reviews (Independent Reviewing Officer and Annual Foster Carer Reviews)</b></p> <p>Approval to tender for a contract for the provision of statutory Children Looked After Reviews (Independent Reviewing Officer and Annual Foster Carer Reviews)</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> <p><i>*Added to Plan 29 February 2024</i></p>	<p>Corporate Director Children and Young People</p>	<p>Corporate Director Children and Young People</p>	<p>Cabinet Member for Children, Young People and Schools</p>	<p>Not before 3 Apr 2024</p>	<p>Children's Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>
<p><b>May 2024</b></p>					

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<p><b>Draft Staples Corner Growth Area Masterplan Supplementary Planning Document</b>            To update Cabinet on progress developing the Staples Corner Growth Area Masterplan Supplementary Planning Document, and present to members for approval the draft Staples Corner Growth Area Masterplan Supplementary Planning Document prior to statutory consultation.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	28 May 2024	Regeneration Project Manager Tel: 020 8937 4779 kiran.chauhan@brent.gov.uk
<p><b>Tenant and Leaseholder Engagement Strategy</b>            To approve formal consultation to be carried out on the draft tenant and leaseholder engagement strategy and approve the sub document Building Safety Engagement Strategy.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	28 May 2024	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Baines@brent.gov.uk

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<p><b>Authority to Award Contract for Bobby Moore Bridge Advertising Lease</b> To request authority to award contract for Bobby Moore Bridge Advertising Lease.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Director of Communities	Leader (Councillor Muhammed Butt)	28 May 2024	Filming and Advertising Officer Tel: 020 8937 1097 Saida.Ladha@brent.gov.uk
<p><b>Authority to award contracts for the provision of Public Space CCTV Surveillance and Parking and Traffic CCTV Enforcement Services</b> Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance and Parking Services CCTV infrastructure and systems.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Environment, Infrastructure & Climate Action, Cabinet Member for Safer Communities & Public Protection	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth), Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	1 May 2024	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,  Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk